

**Minutes of the Regular Meeting of the Board of Directors of Austin International School
January 26, 2021; 18:30
Virtual Meeting via Google Meets**

Board Members Present: Mike Carper, Mike Haberman, Tyresse Horne (arrived at 18:50), Marine Laurent, Marie Musalem

Absent: Claudio Occhipinti

Quorum: Yes

Visitors: Caroline Ziegler, Joe James, Gary Miller, Shirley Ellis, Dustin Hindman, Jessica Smith

Resources: Jacques Weber, Head of School; April O'Quinn, COO, Emily Hopkins

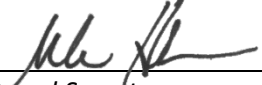
The agenda having been circulated prior to the meeting, OPEN session portion of the meeting of the AIS Board of Directors was called to order at 18:30.

PUBLIC SESSION

1. Chair welcome
2. Request made to move Feb 23 meeting to Feb 25 from 12:00 – 14:00. Approved.
3. Motion made and seconded to approve meeting minutes from Open Session from 12/01/2020. Motion passed with one abstention (abstaining member wasn't present at previous meeting).
4. PTO Update (relayed by M. Musalem)
 - a. Majority of work is focused on Gala and therefore no major update
5. HoS Report [See HoS and COO slides and Friday Flash emails for additional details]
 - a. Enrollment Updates
 - i. Currently at 158 (budgeted for 159)
 - ii. Have 45 applications in the pipeline
 - iii. Conducted 26 tours plus some virtual tours
 - iv. 28 applications submitted for 21-22 (up 6 from previous year)
 - b. Licensing compliance
 - i. Successful Austin Public Health record audit
 - ii. Childcare licensing: Updated some requirements, background checks compliant, had two unannounced inspections with one upcoming (all OK).
 - iii. Accreditation: Awaiting updated from AEFÉ, but they are based in Canada so there won't be visits in the foreseeable future
 - c. Covid-19 operations
 - i. One community case reported (Dec.). Contracted external to AIS
 - ii. Successful post-break quarantine
 - iii. Have replenished PPE
 - iv. Staff vaccinations: 5 have had first does; 6 confirmed; 1 deferred; 16 requested; 8 declined; 3 unknown
 - d. French "fast tracking"
 - i. Objective: Increase number of entry points into school
 - ii. Planning to launch in CP and CE1 in 2021-22 academic year
 1. *French*: Social studies, mathematics, science, art, music
 2. Français langue étrangère (FLE): Phonics, French language, math language support
 3. English: Phonics, writing, reading

4. Spanish: Language acquisition
5. Approach has been shared with counterparts in other French schools to get feedback
6. Would require hiring a teacher that teaches French as a foreign language
- e. Diversity and inclusion
 - i. Justice Inclusions Diversity and Inclusion (JEDI) launched in 4^e (8th grade)
 - ii. Black history month (February)
 - iii. Hispanic heritage month (Sep-Oct)
 - iv. Staff JEDI dialogues planned to provide a global perspective. Very unique to
- f. School Calendar 2021 – 2022
 - i. August 18, 2021 – June 8, 2022
 - ii. Very similar to the current year’s calendar and close alignment with local school districts (AISD, RRISD, ...)
 - iii. Motion made and seconded to approve the calendar as presented. Motion passed unanimously.
6. CoO report
 - a. Financial update includes information through Dec. 2020
 - i. Details provided in CoO financial report
 - ii. Overall financial picture looks good. Projecting net positive at the end of the year (as opposed to projected budget deficit)
 - iii. Fundraising is a bit low, expenses below budget
 - b. Fundraising
 - i. Annual fund currently at \$32,176 (without \$5k board match)
 1. Have seen increased matching
 - ii. Gala received approximately \$8.5k already based on ticket sales
 - iii. Fund run \$1.3k received already
 - iv. Grants: \$42k to date, including a grant from the French government
 - c. Gala planning and ticket purchases continuing. Engagement so far is good.
 - d. 20th Anniversary update
 - i. Looking for photographs and stories from alumni as part of the package that is being put together for the 20th.
7. Committee Updates
 - a. *Advancement*: No update
 - b. *Governance*: No update
 - c. *Risk/Audit*: No update
 - d. *Strategic Planning*: Update to Vision, Mission, and Core Values (VMCV). The current version of the VMCV was presented as well as a modified vision statement.
 - i. Motion was made and seconded to adopt the new VMCV of the school including the proposed revision to the vision statement. Motion passed unanimously.
8. Public comment
 - a. Question / comment provided from audience about implementation of “fast-track” program regarding impact on early year instruction. HoS took comment under advisement.
9. **Session Adjourned at 20:00**

Approved On: 31 March 2021 _____

Signed:  _____
Board Secretary