

**Minutes of the Regular Meeting of the Board of Directors of
Austin International School
September 9, 2015
6:30 pm; Adelphi Campus**

Board Members Present: David Arnow, Kathleen Baireuther, Amy Brown, Barksdale English, Sophie Cano, Guillaume Hennion, Ana Barbara Llorente, Stacey McDougal, Dina Sherzer, Liz Wiley

Absent: Ricardo Sanchez

Quorum: Yes

Visitors:

PTO Members

Natalie Anderson, Gabriel Cepeda, Jessica Hernandez, Kate McCarthy, Philippe Montillet, Marcus Simpson.

Invited Guest:

Anne Idiart

Resources: Christophe Bonnet, Head of School.

Proceedings – Public Session

The agenda having been circulated prior to the meeting, the September 9, 2015 meeting of the AIS Board of Directors was called to order at 6:34 pm. With a quorum present the Board convened in a public session.

I. Approval of minutes

The chair called up the minutes of the **August 19, 2015 public meeting** of the Board.

Amy moved to approve them, Sophie seconded. With no further discussion the motion passed on a unanimous vote with no abstentions and no dissents.

The chair called up the minutes of the **August 19, 2015, closed session** of the Board.

Sophie moved to approve them, Ana Barbara seconded. With no further discussion the motion passed on a unanimous vote with no abstentions and no dissents.

The minutes of the **August 19, 2015, Executive session** of the Board. will be voted on at the October meeting.

The chair distributed a folder containing various documents:

- The agenda for the meeting
- A two page text presenting the history, the mission and values and the academic programs of AIS, a refresher for BOD mbers who have served several years, and welcome information for the new BOD mbers.
- The HOS report
- The Governance committee report

She explained that in addition to receiving various reports electronically, BOD mbers will be given such a packet of documents at the beginning of every meeting.

II. HOS Report

a. Enrollment

Currently 211 students attend AIS, 215 are expected by year's end.

b. Development

i. The gala committee is almost complete, and this year again the event will take place at the Headliners' Club February 6, 2016

ii. A successful meeting with the Consul of Mexico will result in several projects and collaborations.

iii. A dear friend of the school Mrs Houston recently passed away. A plaque in her honor, and the creation of a scholarship are being considered to recognize her dedication to AIS.

c. School life

i. The first two weeks of the year went smoothly for students, teachers, and parents.

ii. A new program on Positive Discipline for parents and teachers will be launched. Laurence Raud after becoming certified will train the teachers.

iii. The first professional development meeting will be held on October 8. Teachers will participate in workshops to take stock of the current situation concerning, the vision, the mission, and the goals of the school, as a follow up of the 12 teaching practices they had co-elaborated in May.

iv. Various representative of the MLF (Mission Laïque Française) will visit the AIS. One of them will present the new program

implemented in France in the Maternelles. Three top leaders will discuss the IB in French and the MS.

v. On September 25 Christophe will collaborate with the Cordell Hull Foundation in a workshop designed to help teachers acquire visas and adjust to a new culture. Faculty from AIS as well as from other international school in the area will attend.

vi. Christophe reported that the orientation dossier for new teachers prepared by the PTO has been greatly appreciated.

d. Middle school preparation

In October Christophe will attend a three-day workshop on implementing a MYP (IB program for MS).

III. PTO report

The officers are: Philippe, president; Jane, vice-president; Natalie, treasurer; and Melissa, communication expert.

Philippe explained that one of the goals of the PTO is to build community at the street, neighborhood and school levels.

This year, the parents unable to attend the meetings will have a chance to follow the discussions thanks to Periscope that enables a live stream of the meeting, available for 24 hours

IV. Chair Update

Liz reported on efforts to give AIS more visibility.

The Mexican consul will present AIS to the Hispanic Chamber of Commerce, and to AEM, the Association Empresas Mexicanas. Ana Barbara will contact her connections.

The visit of the delegation from Angers, Austin sister city, will give Liz the opportunity to make a pitch for AIS to the Austin City Council.

V. Committee Reports

a. Treasurer report

i. After having perused the school financial documents Barksdale concluded that all is in order and that Janet does an excellent job.

ii. Janet is trying to find a bank that will be more accommodating than Wells Fargo.

iii. Various items pertaining to the revised budget that was distributed were discussed.

-In view of the **increase in health insurance**, Christophe proposed that we augment our contribution. Barksdale moved that we adopt Christophe's plan, Guillaume seconded. The vote was unanimous with no dissents or abstentions.

- Barksdale recommended that we **adopt the new budget** with the below the line entry of \$100000. Barksdale moved that we approve the amended budget, Amy seconded. The vote was unanimous with no dissents or abstentions.

b. Governance committee report

Sophie gave an update on the composition of the BOD. We are now 11 members strong, with 3 new ones this year. However since next year 5 members will rotate off, it is of utmost importance that we seek replacements for them. Sophie requests that **each of us give two names of potential candidates**.

The candidature of Anne Idiart was discussed. Sophie moved that we accept Anne as a BOD member. Barksdale seconded. The vote was unanimous with no dissents or abstentions.

Sophie stated that the governance committee will strive to create a collegial and collaborative BOD.

c. Marketing committee report

The committee is working on the question of development. Kurt Larson asked to step back, but will be consulted as needed since he has an expertise in marketing. Christophe will provide names of places where AIS should be advertised.

There being no further business before the Board the public proceedings concluded at 7:32 PM.

Approved on, 2015

Signed: