

**Minutes of the Regular Meeting of the Board of Directors of  
Austin International School  
August 19, 2015  
6:30 pm; Adelphi Campus**

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**Board Members Present:** David Arnow, Kathleen Baireuther, Amy Brown, Barksdale English, Sophie Cano, Ana Barbara Llorente, Stacey McDougal, Ricardo Sanchez, Dina Sherzer, Liz Wiley

**Absent:** Guillaume Hennion

**Quorum:** Yes

**Resources:** Christophe Bonnet, Head of School.

**Proceedings – Public Session**

The agenda having been circulated prior to the meeting, the August 19, 2015 meeting of the AIS Board of Directors was called to order at 6:40 pm. With a quorum present the Board convened in a public session.

**I. Approval of minutes**

The chair called up the minutes of the **May 20, 2015 public meeting** of the Board.

Stacey moved to approve them, Amy seconded. With no further discussion the motion passed on a unanimous vote with no abstentions and no dissents.

The chair called up the minutes of the **May 20, 2015, closed session** of the Board.

Stacey moved to approve them, Ana Barbara seconded. With no further discussion the motion passed on a unanimous vote with no abstentions and no dissents.

The chair called up the minutes of the **May 30, 2015 Retreat** of the Board. Barksdale moved to approve them with some revisions, David seconded. With no further discussion the motion passed on a unanimous vote with no abstentions and no dissents

The chair called up the minutes of the **June 3, 2015 public session** of the Board.

Sophie moved to approve them. Dina seconded. With no further discussion the motion passed on a unanimous vote with no abstentions

and no dissents.

The chair called up the minutes of the **June 3, 2015 closed session** of the Board.

Barksdale moved to approve them with amendments. Liz seconded.

With no further discussion the motion passed on a unanimous vote with no abstentions and no dissents

## II. HOS Report

### a. Teachers Updates

- i. All our teachers came
- ii. Thanks to our partnership, it was possible to convince Paris to allow the teacher from Lille to come to AIS.
- iii. Next year the French education ministry will implement a master plan with quotas that might make our hiring teachers from France more difficult.
- iv. One teacher resigned after school was over, but a new one could be hired quickly.
- v. Productive meeting with teachers that focused on the vision of AIS, good teaching practices, and on what we want the students to achieve.

### b. Miscellaneous

- i. Enrollment is healthy. AIS will have 208 students the first day of school. 10 more will arrive in October and at the end of 2015 AIS will have 218 students thus continuing the trend of 5 or 6% growth a year.
- ii. A scenario base planning is envisaged to examine what factors are controllable in the enrollment process.
- iii. The Finance committee will put together a new forecast for next year based on the current enrollment.
- iv. Discussion on the necessity to increase the monthly contribution for health care given to staff.

**III. Registered Agent**

This is a corporate agent who receives all the official correspondence and is a point of contact for state issues. Liz recommended City Corp.

Barksdale moved to approve this choice, David seconded. The motion passed unanimously with no dissents and no abstentions.

**IV. Chair Update**

Liz outlined two objectives for the Board:

- i. The recruiting of new BOD mbers
- ii. Give more visibility to AIS. Meetings with the Consul of Mexico and with individuals at Enterprize Ireland are planned.

**V. Report of the Marketing Committee**

Stacey stated the committee was ready to provide parameters for a focus group that would assess marketing messages for a new MS. However BOD mbers pointed out that before launching this focus group we needed to find out if there is an interest, and a need for a MS in the current market. Are parents looking for a MS? Stacey and Ann will try to provide answers.

The Board took a break at 8:30 PM.

The meeting resumed in a close session at 8:40.

**Approved on, 2015**

**Signed:**