

**Minutes of the Regular Meeting of the Board of Directors of
Austin International School
January 7, 2015
6:30 pm; Adelphi Campus**

Board Members Present: Barksdale English, Sophie Cano, Guillaume Hennion, Ana Barbara Llorente, Stacey MacDougal, Ricardo Sanchez, Dina Sherzer, Liz Wiley

Absent: David Arnow

Quorum: Yes

Visitors: Hanifa Smine, PTO president,

Resources: Christophe Bonnet, Head of School.

Proceedings – Public Session

The agenda having been circulated prior to the meeting, the January 7, 2015 meeting of the AIS Board of Directors was called to order at 6:40 pm. With a quorum present the Board convened in a public session.

The chair called up the minutes of the December 10, 2014 regular meeting of the Board. Liz moved to approve them, Sophie seconded. With no further discussion the motion passed on a unanimous vote of 5-0 with no abstentions and no dissents (with Barksdale voting for David who had given his proxy to him).

The Board welcomed the new Board member Stacey MacDougal.

I. HOS Report to Board

a. Enrollment

204 students are now enrolled, 2 more are expected in March. Increasingly prospective parents request to visit the school. An open house is scheduled for February 13.

b. Update on staff

Christophe will travel to various French cities to observe prospective teachers. He will attend a conference in Lille where he will present the AIS trilingual program to administrators and teachers.

Planning is underway to recruit and train local teachers, and create a certification program.

c. Preparations for the opening the Middle School in 2017

Christophe is meeting with the architectural firm which has worked for AIS to explore different options for additional construction to accommodate the MS students.

He will meet with Stacey to start planning a marketing strategy for MS.

He will work on devising the math program so that students will be up to par with the level in the country.

II. Chair Report**a. Gift Acceptance Policy**

This document (circulated to the Board before the meeting) will be included in the Policy and Procedure Manual. Since there were some suggestions for additions it will be discussed again at the February meeting.

b. Board of Directors Expectations Document

All the Board Members are expected to sign this document for the February meeting.

c. Annual fund

The chair reminded members that leadership participation is essential. He informed the Board that a challenge fund has been issued to encourage future donors and that the naming of the Science Lab will result in a donation to the school as well.

There being no further business before the Board the public proceedings concluded at 7:30 PM

Approved on, 2015
Signed: