

**Minutes of the Regular Meeting of the Board of Directors of
Austin International School
December 11, 2013
6:30 pm; Adelphi Campus**

Board Members Present: Barksdale English, Sophie Cano, Ricardo Sanchez, Dina Sherzer, Remi Taillefer, Bertrand Hazard

Absent: Sujiro Seam; Sylvie Christophe; Liz Wiley

Quorum: Yes.

Visitors: Guillaume Hennion, Kenton Heinze

Resources: Christophe Bonnet

Proceedings – Public Session

The meeting was called to order at 6:32 pm.

I. General Updates

- Introduction of Guillaume as a candidate to join the Board
- Approval of November 2013 minutes postponed to January 8, 2014 meeting
- Barksdale identifies fact that Liz Wiley in her absence has given her proxy vote to Barksdale.

II. PTO update

- Bakery sales going well
 - net profits for one week each month will be donated to a rotating charity
- Landscaper planning by Jan or Feb 2014 with work to commence in spring 2014.
- Presentation on bullying
 - 25 attendees; good feedback
 - Discussion from Christophe on a plan on this that he will present for review in his next report.

III. Chair Report

- Barksdale requested volunteer for Scholarship Committee. Dina offered to serve on this committee.
- Barksdale will work on the board writing portions of the NAIS project.

IV. Head of School Monthly Report (report attached)

- Enrollment

- Project 197 total, final enrollment by year-end
- Fundraising
 - Fund Run raised approximately \$11,000 net of expenses
- Marketing
 - New website to be launched Dec 21, 2013
- Staffing
 - Discussion of staffing issues and plans for 2014-15
- Update on the NAIS timeline: final accreditation decision scheduled for November 2015. Noted that this reflect a change. NAIS advised to delay to November 2015 from June 15. This should not affect timing for marketing for the 2016-17 admissions cycle once accredited.

Public session adjourned at 7:55 p.m. to allow the closed executive session (on five-year financial forecast, facility expansion, French government risk assessment update) to begin.

Approved on Feb 26, 2014

Signed:

Li Wilg